

Office of The CHIEF RABBI

Communications and Content Manager

The Office of the Chief Rabbi (OCR) is looking to recruit a talented and creative Communications and Content Manager to join this fast paced, high profile public office. Reporting to the Director of Communications, the successful candidate will be responsible for the production and day to day management of the digital and social media content promoting the Chief Rabbi's vision for the Jewish community. The role is suited to someone with an excellent understanding of the ever changing social media landscape and a skilled videographer.

The role includes:

- Effective management of the Chief Rabbi's social media channels in order to maximise reach and impact
- Planning and managing the delivery of social media campaigns
- Working closely with the team to plan and implement social media strategy
- Providing regular videography/photography support to the Chief Rabbi and his office
- Editing and producing engaging digital content
- Maintenance of the Chief Rabbi's website

Person specification:

- Experience in creative/social media roles
- A good understanding of the Jewish community and the Chief Rabbi's vision of a 'Judaism of responsibility'
- A talented and creative videographer
- A real understanding of online communities, how to engage and grow them
- The ability to be proactive and flexible
- Excellent organisational skills with ability to manage several projects at once
- Identifies with the ethos and vision of the OCR
- A good working knowledge of InDesign would be desirable

The successful candidate will be expected to work and attend events outside of office hours. The role itself requires flexibility to adapt to the changing needs of the OCR.

Salary commensurate with experience.

The role is a permanent, full-time position based primarily at the OCR in North Finchley but flexible working hours would be considered for the right candidate.

To apply, please submit your CV with a covering letter explaining why you are suited to the role to careers@chiefrabbi.org with 'Communications and Content Manager' in the subject field. All applications must be received by 9am on Monday 20th May.